

# GOVERNMENT INSTITUTE OF MEDICAL SCIENCES

KASNA, GREATER NOIDA, GAUTAMBUDHA NAGAR.

## QUOTATION NOTICE

GIMS/ PURCHASE/2019/QN/12

DATE: 08.01.2019

ADDRESS :- (1) WEBSITE NOTICE.

(2) NOTICE BOARD.

SUBJECT: QUOTATION OF ..... *Carpet & Door mat*

Last Date ..... *16/01/2019* .....

Dear Sir,

We are interested in purchase of the articles mentioned overleaf. Please send your quotation in sealed/cover so as to reach this office on before. *16/01/19* up to 02:00 PM.

### Term & Conditions:-

1. We are prepared to consider offers for material either of indigenous manufacture or of foreign make, (if not available in India) from ready stock.
2. The price quoted should be as indicated in clause (Rs.) as below:-  
Otherwise the quotation will be rejected:  
(a) F.O.R Destination be passenger/Goods Train.  
(b) F.O.R Dispatching Station (Please mention the name of station).  
(c) Free Delivery at our stores.
3. Your rate should include Packing and Forwarding charge. In the case of quotation, F.O.R destination, Insurance/should also be covered. The goods should be insured in your favor against theft, loss, damage of breakage during transit.
4. Your offer should be valid for a period of 60 days from the date of opening of the quotation/Tender.
5. The Rate of Sales Tax/GST should be clearly indicated wherever chargeable. This office is eligible to issue 3-d form for U.P. Sales Tax/GST and is also eligible/eligible to issue C or D form for central sales Tax/GST.
6. Quotation reference no. along with date & title of quotation should be clearly mentioned on the envelop otherwise quotation will not be considered.
7. Specific mention should be made whether the delivery will be ex-stock or stores will have to be imported or obtained from the works and how much time will be required for delivery after receipt of the order. The delivery time will have to be strictly adhered to in case an order is placed against your offer.
8. Each quotation sent by post is to be enclosed in sealed cover. The cover should bear only the address of the official without any indication that there is a quotation within. Quotations delivered personally should be put in the tender box outside the administrative block.
9. Payments for supplied items will be made directly to the supplier by crossed cheque of a nationalized bank only after receipt of the store in good condition.
10. The rights of acceptance of the quotation remains with the director, who is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotation received, without assigning any reason.
11. The quotations are liable to be rejected if any of the above conditions are not complied with.
12. Must have PAN Card No. and GST Registration No.
13. The firm must have at least 3 years of experience in the related field.

Your faithfully,

*Manmohar*

(Purchase Officer)

Government institute of medical sciences  
Kasna Greater Noida G.B. Nagar, UP -201310

Date of opening ..... *16/01/2019* .....

Conti. .... 2 .....

Sr. No	Description of Material	Unit	Qty.	Rate	Amount
1.	Carpet (Mat)	240 Sq. Ft.	05 Pcs		
2.	Door Mat Grass	24 Sq.ft	04 Pcs		
<b>Total</b>					
<b>GST As Applicable</b>					
<b>Grand Total</b>					

**NOTE:-** Complete specifications with manufacture's name and address should be given while quoting, offers for stores vaguely described as & best Indian make foreign make are libel to be ignored while considering the quotation. Literature/pamphlets should also be enclosed wherever applicable.

*Harsh*  
 (Purchase Officer)  
 Government institute of medical sciences  
 Kasma Greater Noida G.B. Nagar, UP -201310